

WYLYE PARISH COUNCIL

RECORD OF POINTS AND DECISIONS ARISING FROM THE ANNUAL PARISH COUNCIL MEETING HELD AT 1830 HRS ON WEDNESDAY 22nd MAY 2024 AT THE WYVERN HALL

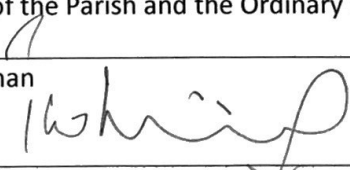
PRESENT

Name	Appointment
Mr Piers Williams (PW)	Chair
Mr James Hussey (JH)	Councillor
Mrs Alice Clarke (ALC)	Councillor
Mr Spencer Bull SB)	Councillor
Ms Laura Napper	Clerk
Public present: No members of public present	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
	<u>Public Session</u>	
34/24	<p><u>1. To elect a Chair</u> MS made all aware that he will not be putting himself forward for Chair or as a Cllr. Cllr PW put himself as Chair, Cllr ALC proposed and this was seconded by Cllr JH. All contact/website information to be updated.</p>	Clerk/ALC
35/24	<p><u>2. To elect a Vice Chair</u> Cllr ALC put herself forward, Proposed by Cllr JH and seconded Cllr PW.</p>	
36/24	<p><u>3. Apologies</u> Amelisa Wright (AW) Andrew Clarke (AC)</p>	
37/24	<p><u>4. To discuss dispensations</u> None.</p>	
38/24	<p><u>5. Declarations of Interest</u> Cllr JH planning application as item 55/24</p>	
39/24	<p><u>6. Wiltshire Cllr report</u> Cllr Wayman confirmed 415 applications have been submitted in total for the upgrade my tank project at Wiltshire Council. Joint Strategic Needs Assessment – South Wiltshire have an ageing population so are trying to address loneliness and prevention of Dementia. Wiltshire and Swindon Local Nature Recovery Strategy is currently being launched.</p>	
40/24	<p><u>7. Minutes of the Wylve Parish Council Meeting held on 26th March 2024.</u> The minutes from the 26th March were agreed and signed by the Chair. Proposed by Cllr ALC, seconded by Cllr JH. Matters arising 24/24 – Cllr PW to ask MS for an update with regards to the free speed survey and will then take this matter forward.</p>	PW
41/24	<p><u>8. To hear the Chairs announcements</u> Nothing to announce.</p>	
42/24	<p><u>9. Review and adoption of Councils Standing Orders and Financial Regulations</u> The Standing Orders and Financial Regulations were circulated prior to the meeting for adoption. All Cllrs agreed to adopt these. Proposed Cllr JH, Seconded PW.</p>	Clerk

	Clerk to add these to the website.	
43/24	<p><u>10. Changes/Confirmation of Portfolios</u></p> <p>Highways –Cllr PW Footpaths – Cllr JH Playground – Cllr PW Communications – Cllr ALC/Clerk Parish Steward – Cllr AW SID – Cllr AC Planning – All Cllrs</p>	
44/24	<p><u>11. Finance/Clerk Report</u></p> <p><u>Clerk Report matters dealt with under delegated powers</u></p> <p>Clerk Update</p> <p>a. Balance in the treasurers account as per bank statement on 7th May 2024. £22,993.19. Transactions made since last meeting on 27th March 2024 with a previous Bank balance of £16,270.06.</p> <p>Payments made See appendix attached</p> <p>b. Payments to issue for agreement</p>	
45/24	<p><u>12. To approve items of expenditure listed March/April 2024 and note receipt of any income</u></p> <p>All approved.</p>	
46/24	<p><u>13. To approve Accounts 23/24</u></p> <p>All Cllrs and Chair approved the accounts.</p>	
47/24	<p><u>14. To accept and approve the internal Audit report from Auditing Solutions Ltd and approve payment of their invoice</u></p> <p>All Cllrs accepted the report and recommendations and agreed payment of invoice.</p>	Clerk
48/24	<p><u>15. To review and approve the Annual Governance and Accountability return AGAR 23/24</u></p> <p>All Cllrs agreed. Signed by Chair and Clerk/RFO.</p>	Clerk
49/24	<p><u>16. To confirm publication of the Exercise of Public Rights 2023/2024</u></p> <p>The Clerk made all aware of the dates of publication.</p>	Clerk
50/24	<p><u>17. Annual Review of Insurance and consideration of Quotation 2024/2025</u></p> <p>Agreed to renew the insurance policy as per quotation</p>	Clerk
51/24	<p><u>18. SID Training</u></p> <p>Wiltshire Council are offering training for movement/installation of SID's. Cllrs JH, AC and PW to individually each book onto the training.</p>	AC, PW, JH
52/24	<p><u>19. Co Option</u></p> <p>Currently 1 vacancy the Chair asked if there were anyone that the Cllrs feel could be approached to fill this vacancy. Clerk to make Wiltshire Council aware of the Vacancy, to be advertised on the boards.</p>	Clerk
53/24	<p><u>20. Email addresses</u></p> <p>The current Cllr individual email addresses are not working properly and this needs to be addressed. It was agreed by all Cllrs to cancel the current email accounts and set up new ones. Clerk will speak to her IT contact and try and get this set up. A total cost of £400 was agreed to be spent to enable this.</p>	AC/Clerk

54/24	21. Playground Inspection/Maintenance Monthly inspections will take place by Cllr PW also the annual inspections will continue as previously, next one booked for 23/05/2024.	
55/24	22. Planning PL/2024/04280 The Old Rectory, Dyer Lane, Wylly - Clerk to submit, No Objection	Clerk
56/24	23. Highway Matter None.	
57/24	24. Footpaths The virtual lines in Fore Street need replacing. Cllr JH to look into this.	JH
58/24	25. Planning A planning application has been received - PL/2024/04062 Church End, Church Street, Wylly, Warminster. BA12 0QZ. This application was spoken about and it was decided that the PC will submit a comment for this application with regards to the Dark Skies Initiative.	Clerk
59/24	26. Matters of the Parish Steward The virtual lines Fore Street need replacing. JH	JH/AW
60/24	27. Correspondence It was noted that all future correspondence to be copied to Clerk.	All
61/24	28. Items for the Website/Messenger Amended Fete Road Closure to go onto boards. Whole year of PC dates for website/Messenger.	Clerk/ALC
62/24	29. Items to be added to the next agenda Clerks Salary Village Hall Update Fence Village Hall Notice Board	
63/24	30. Date of the next Parish Council Meeting Next PC meeting Tuesday 23 rd July @ 6pm. Tuesday 24 th September @ 6pm Tuesday 26 th November @ 6pm Tuesday 21 st January @ 6pm Tuesday 25 th March @ 6pm Tuesday 20 th May @ 6pm Meeting of the Parish Tuesday 20 th May @ 6.30pm Annual Meeting of the Parish and the Ordinary Meeting	
	Date: 23 July 2024 Chairman 	

List of Transactions					
Date	Description	Serial No	Debits	Credits	Balance
27/03/24	A Clarke Email accounts		42.47		16,270.06
27/03/24	Wylve Valley School donation		200.00		16,070.06
27/03/24	DCK payroll		40.80		16,029.26
27/03/24	Clerks exp		103.98		15,925.28
27/03/24	Clerks salary		296.65		15,628.63
31/03/24	Bank Charge		18.00		15,610.63
19/04/24	Precept			8000.00	23,610.63
23/05/24	ICO		35.00		23,575.63
07/05/24	WALC subs		188.24		23,387.39
07/05/24	Cravenplan		34.20		23,353.19
07/05/24	Auditing Solutions		240.00		23,113.19
07/05/24	Moleplan		120.00		22,993.19

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22/5/24